

**Minutes of a meeting of the Board of Directors of the  
Urbanna Harbour Yacht Club Saturday, February 5, 2011**

**Present:** Scott Cahill  
Wordell Davis  
Fred Eddowes  
Hazel Laughton  
David Laughton  
Phil Mullins

**Absent:** Ed Fisher

**GUEST:** Mr. Steven McLain - Attorney

Scott Cahill called the meeting to order at 10:30 a.m. and introduced Mr. Steven McLain who is now being retained by UHYC as legal council. Mr. McLain will be sent a \$1,000 retainer fee.

**MOTION**

Treasurer/Secretary Hazel Laughton asked for a motion to approve the minutes from the meeting on December 4 as read. Wordell Davis made this motion which was seconded by Scott Cahill and carried unanimously.

**REPORTS FROM COMMITTEES**

**Treasurer/Secretary's Report – Hazel Laughton**

Treasurer reported that dues invoices had been mailed to all slipholders. The annual budget was also mailed together with a form asking for updated contact information, information on renters and a request for membership participation in committees or board.

A mailing is being prepared notifying all slipholders of the AGM which will take place on Saturday April 16. This mailing will advise the agenda for the meeting and President's comments.

**Maintenance – Phillip Mullins**

*Phragmites* – Mr. Mullins reported that the cutting of shrubbery has commenced – we have a quote of \$1,000 for this work. Regarding phragmites, it was agreed that the final permit (at a cost of \$150) will be obtained from the county and we will continue to pursue removal of phragmites.

*Safety ladders* – Mr. Ben Flannigan has requested that a ladder be installed at his slip at his own expense. Mr. Flannigan's concern is his personal safety.

**MOTION**

Fred Eddowes made a motion that the board approve Mr. Flannigan's request for a ladder at his dock and that Mr. Flannigan will bear the full expense of

this installation. This ladder must conform to our guidelines and be installed following our instructions. This motion was seconded by David Laughton and carried unanimously.

*Septic System* – Mr. Mullins is going to order a new septic tank pump, the local government agency will pay 75% of the cost of this. UHYC has two 1000 gallon septic tanks. We are also installing a leveling gauge and a warning light. David Laughton is working on replacing the pump-out station. It is expected the new system (costing \$9,000) will be in place in time for spring boating. Again local government pays 75% of the cost of this. We are currently awaiting quotes on installation. David Laughton said that he is also going to have a water faucet installed beside the new pump-out station.

*Piling Caps* – 14 piling caps have been blown off during this winter's severe weather, 4 of which have been retrieved. We will be ordering replacement caps in the coming weeks. These will be installed with 5200.

*Dock Walkway* – Several people have commented on the elevated planks in one area on the south dock – this problem will be addressed.

*Signage* – Mr. Mullins will be arranging signs at each dock which state that absolutely no overboard discharge treat or untreated is permitted.

*Dock line hangers* – Mr. McChain advised the board that due to his wife's disability he is requesting installation of dockline hangers at his slip. Mr. McChain has presented his design to the board. Following a brief discussion the following motion was made:

#### **MOTION**

Fred Eddowes made a motion that this board agree to make reasonable accommodations wherever possible for anyone with a level of disability as qualified under the ADA. This being said, the board approve in this instance only, the installation of dock line hangers to Mr. McChain's slip. However, Mr. McChain is not to solicit sale of the hangers to other slipholders. Further, should Mr. McChain sell his dock then said hangers must be removed and any repairs necessary made to the dock. This motion was seconded by Scott Cahill and carried unanimously.

*Plumbing Problems* – the men's bathroom at the south docks is currently under repair. Replacement toilets are being installed.

*Picnic Shelter near the pool* – Mr. Cahill requested that work proceed on a picnic shelter as discussed at our last meeting. Mr. Mullins and Mr. Laughton will prepare costings on this. This item is now in the hands of the maintenance/infrastructure committees.

**Club Committee – Fred Eddowes – Chair**

Mr. Eddowes will be organizing a meeting of the board and club committee members March 20th to discuss the upcoming season and create a social agenda.

**Covenants Committee – Wordell Davis**

Mr. Davis advised that the following have agreed to join this committee: Mr. Paul Clark, Mr. John Steck, Mr. Linwood Loving. There will be a meeting of this committee on Saturday, 12<sup>th</sup> February and Mr. Davis hopes to have a progress report by the AGM. Our legal council will be involved in the final stages of this document.

**OLD BUSINESS**

*Sale of common area to Mr. and Mrs. Cottrell -*

Our legal council is in the process of assessing our standing in this case. As soon as we receive his report we will be notifying all of our position.

**NEW BUSINESS**

Mr. Scott Cahill will be resigning as President during the AGM on April 16<sup>th</sup> and membership will be asked for their support in finding a replacement.

Scott Cahill called the meeting to a close at noon.

**Computer for Treasurer/Secretary**

**MOTION**

Hazel Laughton made a motion that following discussion via email and with the board the treasurer purchase a laptop computer for the sole use of the treasurer/secretary of UHYC. This computer will container all UHYC records and will facilitate the easy handing over of all our records. This motion was seconded by Phil Mullins and carried unanimously.

The next board meeting will be held in early April to discuss the AGM.

Submitted by Hazel Laughton  
Secretary/Treasurer.